



## Add Specflue to your Trusted Contacts (Outlook/ Hotmail)

1. Once signed in to your Hotmail or Outlook account, click 🗰 and then click on 'People'.

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Outlook	Calendar	People	read '7 Undo Other	Filter ~	
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2. Click on 'New Contact'.

	Outlook	,∕⊃ Search	
	+ New contact	👷 Manage 🗸	
$\sim$	My contacts	All contacts	By first name $ \smallsetminus $
*	Favorites		
Я	All contacts		

3. Fill in the name and email address on the form and click 'Create'.

New contact You can add more information than	First name       Specflue       Last name
what you see here, such as address and birthday. Select <b>Add more</b> to bring up more options.	Contact information Email sales@specflue.com
	Mobile phone Work Company
	Notes Add notes
	Create

0333 999 7974 // sales@specflue.com

